



INFORMATION NOTE

ASEM Seminar on Single Window Cooperation

29th - 31st October, 2019

Deefly Zhejiang Hotel, Hangzhou, China

ASEM Seminar on Single Window Cooperation

1. PURPOSE

1.1 This information note provides general information on the arrangements for the *ASEM Seminar on Single Window Cooperation*, which will be held in Hangzhou, China.

2. DATES & VENUE

2.1 The *ASEM Seminar on Single Window Cooperation* will be held from 29th to 31st October, 2019 at Deefly Zhejiang Hotel (Add: No. 278, San Tai Shan Road) Hangzhou, Zhejiang Province, China. Deefly Zhejiang Hotel is located in the famous West Lake resort area.



3. REGISTRATION OF DELEGATES

3.1 All delegates are kindly requested to fill in the registration form attached herewith and send it back to China Customs' contact persons.

4. CONTACT INFORMATION

4.1 Inquiries relating to the agenda of the seminar, delegate registration, logistical

arrangements and organizational matters should be directed to:

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5. SEMINAR PACKAGE

5.1 Morning tea and afternoon tea will be provided during the three-day Seminar.

5.2 The official welcome dinner will be held at Deefly Zhejiang Hotel on Tuesday 29 Oct., 2019.

5.3 Please note that halal food will also be provided besides traditional Chinese delicacies.

6. DRESS CODE

6.1 Delegates and observers are kindly requested to come in formal attire during the Seminar.

7. PASSPORT & VISA

7.1 All international delegates are required to enter and leave China with a valid passport issued by or on behalf of the Government of a country of which he or she is a national or citizen.

7.2 Delegates should make their own travel arrangements to and from China and are kindly advised to arrange flight reservations as early as possible in order to obtain their preferred flights and dates of travel.

7.3 Delegates requiring a visa to enter China are advised to apply at your nearest Chinese Embassy or Consulate to allow sufficient time for processing to obtain the necessary visa.

8. ACCOMMODATION BOOKING

8.1 Since the Seminar will be held at the Deefly Zhejiang Hotel, we recommend that delegates book the same hotel for accommodation. Participants may book the hotel simply by returning the registration form, on which preferential prices are provided.

9. CUSTOMS CLEARANCE

9.1 International delegates will undergo normal check-in and clearance at Hangzhou International Airport.

10. CURRENCY, EXCHANGE & CREDIT CARDS

10.1 The official currency of China is Chinese Yuan (CNY).

10.2 Delegates can exchange their currency at the foreign currency exchange outlets located in the airport/hotel on arrival.

10.3 Automated Teller Machines (ATMs) are located in towns and cities and the hotel recognises card issued by major banks.

10.4 Cash and Debit/Credit Card are the major form of transaction exchange.

11. TRANSPORTATION

11.1 Transport arrangement between Hangzhou International Airport to the hotel will be organised by China Customs.

11.2 It is around 60 minutes from Hangzhou International Airport.

12. WEATHER

12.1 The average weather for Hangzhou in October will be mostly sunny with an average high temperature of 23 °C and an average low of 15° C.

13. ELECTRICITY

13.1 The standard voltage in China is 220 volts with a standard frequency of 50Hz. If your country does not use appliances within this voltage range, you will need to bring a voltage converter with you.



14. INSURANCE

14.1 Delegates are strongly advised to arrange for their own insurance for individual travel, medical care and personal effects while attending the Seminar.

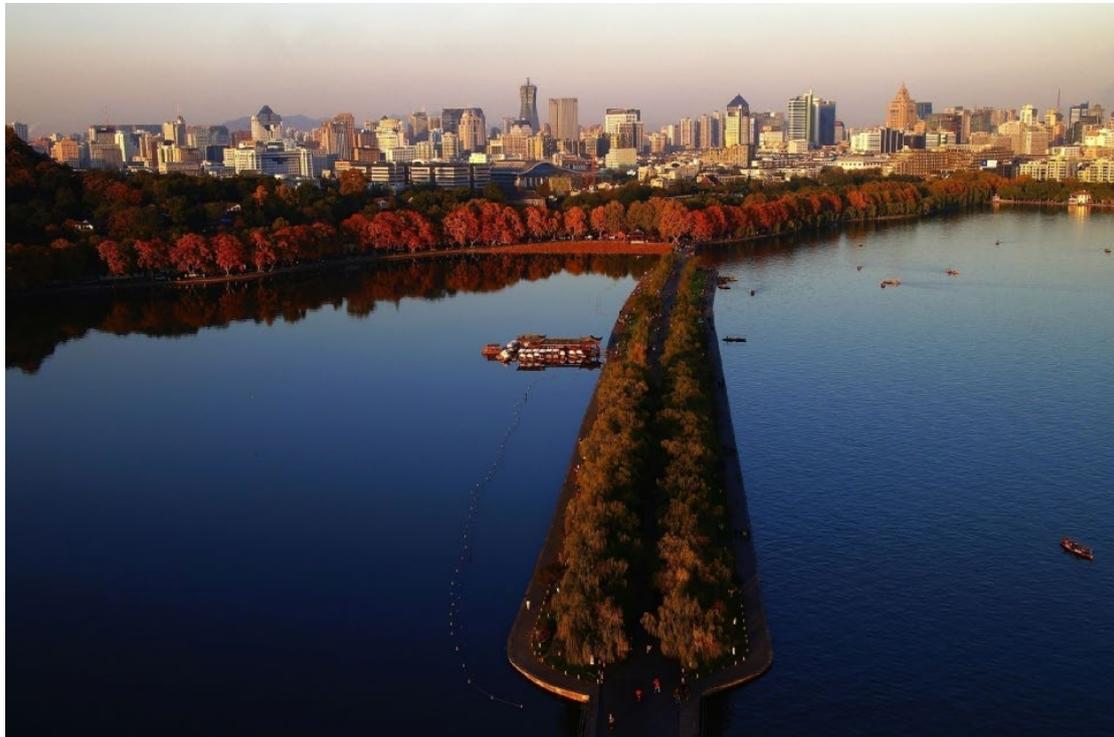
15. DISCLAIMER

15.1 We disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of attendance. In this context, it is strongly recommended that delegates secure international medical insurance prior to departure for the period of attendance.

16. BRIEF INTRODUCTION OF HANGZHOU

16.1

The capital of Zhejiang Province, Hangzhou is a key city located on China's southeast coast approximately 170 kilometers from Shanghai. The geographic coordinates of the downtown area are 30° 16' N, 120° 12' E.



Hangzhou has a subtropical monsoon climate. Hangzhou covers a metropolitan area of 1,600 square kilometers and has a population of 9.8 million. In 2018, the GDP of the Hangzhou area was RMB 1.3509 trillion, and the per capita GDP of the resident population reached US\$ 21,184.



Hangzhou is one of the ancient capitals of China. Archaeological evidence has shown that Hangzhou was home to the Kuahuqiao Culture 8,000 years ago and the Liangzhu Culture 5,000 years ago. Hangzhou served as the capital of the kingdom of Wuyue (907-978) during the Five Dynasties and the capital of the Southern Song Dynasty (1127-1279).

Hangzhou boasts three UNESCO World Heritage Sites: West Lake, the Grand Canal, and the Liangzhu Culture. West Lake embodies the very essence of classical Eastern aesthetics, while the Hangzhou section of the Grand Canal has witnessed 2,500 years of history. This well-preserved section of the canal remains a bustling transportation artery to this day.



Around 1,200 years ago, the renowned poet Bai Juyi (772-846) served as mayor of Hangzhou. After leaving his post, he summarized his nostalgia for the city in this short verse, “Of all my memories from lands south of the Yangtze River, those of Hangzhou are my fondest.”

More than 700 years ago, the Italian merchant and adventurer Marco Polo praised the city as “the noble capital, which surpasses in grandeur and wealth every other city in the world”. Hangzhou is home to 53 museums, including the China National Silk Museum, the China National Tea Museum, the Museum of Traditional Chinese Medicine, the Museum of Chinese Seal Engraving Art, and the Southern Song Imperial Kiln Museum. Thirty-eight structures in the city – such as Lingyin Temple – have been designated nationally protected sites of historical and cultural significance. Three examples from Hangzhou are included on UNESCO’s Representative List of the Intangible Cultural Heritage of Humanity. The city is also host to famous institutions of higher learning, such as Zhejiang University and the China Academy of Art.



A proponent of sustainable urban development, Hangzhou has made protecting the ecological environment a priority. Forests cover 65% of the city, where built-up urban areas enjoy 15.1 square meters of green space per capita. Hangzhou has been inscribed on the United Nations Habitat Scroll of Honor and declared an International Garden City. It has also been designated a national forest city and a national model city for environmental protection. Hangzhou is home to the world-famous Qiantang

River tidal bore and serves as the setting for “Dwelling in the Fuchun Mountains,” a masterpiece by the Yuan Dynasty painter Huang Gongwang (1269-1354). We are proud to call Mount Tianmu a national nature reserve, Qiandao Lake contains more islands than any other lake in the world, and the Xixi Wetland is the largest of its kind in China. In the city proper, we have preserved 27 historic areas that celebrate traditional Chinese culture, including Qinghefang, Southern Song Imperial Street, and the west bank of Gongchen Bridge. The China National Tourism Administration has recognized Hangzhou as the “top tourist city in China,” the World Leisure Organization has acknowledged it as the “leisure capital of the East,” while The New York Times has included Hangzhou on its annual list of “52 Places to Go.” In 2018, our city welcomed 180 million visitors from other parts of China and overseas.

